

NAME OF THE CLUB

The name of the club shall be the American Canyon Moms Club (“ACMC”).

PURPOSE

The American Canyon Moms Club provides an environment wherein mothers with children can:

- develop friendships and community
- exchange information
- find various opportunities for social interaction with other parents, children and families
- engage in and support the community.

DEFINITION OF CLUB

- This is a member-led support group for parents and families of children.
- The club does not discriminate by race, gender, nationality, sexual orientation or religion.
- All members are encouraged to volunteer, participate, and share their ideas and talents.
- The club is non-profit, non-political, non-partisan and non-sectarian.

REQUIREMENTS

Members must:

- Have child(ren) or be expecting to give birth to or adopt young child(ren).
- Pay dues on time. (See DUES section)
- Sign the “By-laws Acknowledgment and Liability Waiver” on the membership form upon joining.
- Keep dues current in order to participate in ACMC functions such as playgroups, outings or socials.

The American Canyon Moms Club adheres to a strict policy of nondiscrimination in all areas of membership and Club business. Discrimination is prohibited against any individual because of age, race, creed, color, sexual orientation, or other legally protected condition or class.

The Club’s intent is to provide a cohesive, supportive environment to address the issues and concerns of parents and children. Political, partisan and sectarian issues are more often divisive in nature, so the Club will not formulate an opinion on such matters.

Members must reside within the city limits of American Canyon, CA, or be former Club members, pending Board approval. Any applicant from the surrounding communities will require membership approval through an online vote. This is to ensure convenient access and regular participation in Club activities as well as a focus on supporting the community of American Canyon.

Involvement in all Club activities is not expected.

Members must accept the terms of the By-Laws Acknowledgment Form as part of membership registration. This is to ensure understanding and cooperation in the principles of the Club.

Community Standards and Guidelines

Members cannot be directly or individually solicited for goods or services from other members without prior consent. Information or sign-up sheets may be left at the general meeting so that any member may initiate contact if there is interest in the goods or services offered. Business card-sized ads in our newsletter classifieds section are available to members at no charge (see Newsletter Guidelines section) to offer their own goods and services to the general membership and their families.

The 1st of each month members may post information about their businesses on the Club's Facebook Page or other online social medium.

Members are not permitted to use the American Canyon Moms Club name or logo as an endorsement of their goods or services.

The membership roster or directory or group mailing addresses may not be used as a mailing list or call list for any purpose other than Club business.

The membership roster or directory may not be reproduced or distributed to any organization or person outside the Club. This is to protect member privacy.

Never give out any member's personal information to non-members, even if it is a prospective member. Please use the proper procedure of directing interested parties to the Club's mailing address, web site or email address, allowing the responsible parties within the Club to get back to them with the requested information.

Additionally, the identity of children shall never be used online without parent consent.

Misuse of the Club's membership roster will be consideration for termination. (See Termination Policies for further information.)

DUES

The purpose of Club dues is to provide funds for administrative costs such as supplies, speakers' fees, web services, post office box, banking fees, and insurance/ equipment rental.

Dues are \$30.00 per year if paid via check or cash. An option to pay online is available at \$31.00 per year (subject to change annually), via PayPal/credit card – see the web site for details. Members are responsible for all bank fees incurred due to credit card overages or bounced checks. (See the Decision Making section for changes in dues.)

People who are interested in joining the Club are welcome to attend one general meeting before paying dues.

Memberships may be made available to members who cannot afford dues but who will participate in and benefit from Club membership. After a confidential discussion at a Board meeting, scholarships will be awarded at the Board's discretion and will be reviewed annually.

TERMINATION

Voluntary Termination: Any member may voluntarily terminate her membership by notifying the Vice-President. Paid dues will not be refunded in the event of a voluntary termination.

Nonpayment of Renewal Dues: Membership will be terminated in the event of nonpayment of dues at the time of renewal. Reasonable efforts will be made to contact members whose mem-

berships are in jeopardy of termination.

Abusive Behavior: The Board may decide by two-thirds vote on a termination of membership if a member knowingly breaks Club By-laws, is abusive of Club resources or is abusive to other members, verbally or otherwise. Depending on the severity of the behavior, the Board will determine if a warning is necessary. If a member is asked to leave, her dues will be refunded, except in the case of theft, intentional damage or intentional neglect resulting in a material or financial loss for the Club. In those cases, decisions will be made on an individual basis by the Board.

GENERAL MEETINGS

The purpose of general meetings is to encourage familiarity and friendship between all members of the Club, to share news of the Board meeting; to plan and discuss upcoming events, to have guest speakers and to have a forum to discuss issues concerning parents and children. Club officers are expected to attend the monthly general meeting. Members are encouraged to attend as often as possible. All Club decisions are made and/or approved by the members with the exception of social activities. .

Children are welcome at the general meeting.

New topics, ideas, functions and suggestions for discussion at the general meeting are welcome. Please notify the president of new topics ahead of time, if possible.

Prospective members may attend one general meeting.

EXECUTIVE BOARD MEETING

The purpose of Board meetings is to plan the agenda for the upcoming general meeting, review committee activities, plan forthcoming events, make decisions and prepare recommendations for the Club, and to discuss new ideas and functions for the Club.

The meeting is only open to the current Board Officers and Coordinators. These meetings are private and the issues discussed are not shared outside of the meetings.

Club Officers are required to attend the Board meetings.

Board meetings are held as often as the current board sees fit (time and date to be decided by the board).

When unable to attend, board members should notify the President or Secretary and provide their monthly report to the newsletter staff.

DECISION MAKING

In general, decisions for the Club are finalized at the general meetings by consensus. If consensus cannot be reached, all members present will be asked to vote and a simple majority will determine the outcome.

All Club members wishing to participate in making decisions for the Club should attend the general meetings or make your position known to a board member.

Ideas, comments, new functions and suggestions are welcomed and should be directed to the appropriate board member.

When there are to be changes in dues, amendments to the By-Laws or major Club expenditures, the proposal will be put to an online vote, should a decision be necessary before the next general meeting. The President will contact the other board members for a consensus.

After being approved by the Board, the proposal is then presented to the membership for an online vote, via email. Each member will have 7 days to cast their vote. The time allotted for voting may be shortened if urgency is required as determined by the Board. A simple majority of the votes cast will determine the outcome.

GENERAL COURTESIES

Common courtesy and respect toward everyone is expected.

Parents are responsible for the well-being, safety and behavior of their children when attending playgroup, Club functions and meetings.

Please do not attend playgroup or functions when you or your children are ill. If you have been exposed to a contagious illness, please notify any families that you have been in contact with.

Help and encourage your children to pick up toys when playgroup is over.

Use discretion with language and alcohol during functions. Smoking is prohibited at all Club functions and meetings.

Be aware/respectful of others beliefs and lifestyles.

If you are unable to fulfill a commitment for which you have volunteered, you are expected to find a replacement for yourself and notify the committee chairperson.

ACMC is not responsible for screening members and their households. Members should use discretion and judgment in forming personal relationships through ACMC.

DISSOLUTION

The property of the Club is irrevocably dedicated to our stated purpose. No part of the new income or assets shall ever inure to the benefit of any director, officer or private persons. Upon dissolution, the remaining assets, after paying all debts, shall be distributed to another non-profit organization, which has established its tax-exempt status under Section 501 (c) of the Internal Revenue Code or a succeeding organization or mother's group.

EMAIL/FACEBOOK GROUP GUIDELINES

In order to create a supportive and positive environment, there are some guidelines ACMC members must observe when posting to the email list and Facebook page. By making posts, you are agreeing to abide by the following standards. Typical messages include, but are not limited to the following:

- Announcements of Club event dates
- Requests for volunteers, such as for the In-A-Pinch (IAP) program or hosting an event
- Requests for recommendations for any kind of product or service (i.e.,

pediatrician, general contractor, plumber, chiropractor, preschool, swimming lessons, etc.)

- “For sale” or “FREE” items (i.e., furniture, children’s clothing, toys, etc.).
- Community information such as City Council meetings or community events
- No child shall be identified by name or location without the consent of the child’s parent or guardian.

Solicitation and Advertisements:

Recommendations for products, places, events, services, etc. are acceptable, both in asking and replying to.

No links are allowed on the Club Facebook page that solicit for donations or contest votes, or to “daily deals” that give you monetary credit if purchased through your link by someone else.

Advertisements or promotions for your business or events should be done in the ACMC Newsletter or on the 1st of each month via the Facebook page.

Religion, Politics, and Controversial Topics:

Refrain from posting political or religious topics and/or opinions. Solicitations or invitations to join one's place of worship are not allowed. Replying to a request for referral is ok. This Forum is to support women and families and is not the appropriate venue for postings about one's personal opinions on controversial topics such as abortion, and/or how it relates to politics and/or religion. Posts that could deliberately cause controversial responses are not allowed and will be removed immediately at the discretion of the ACMC Facebook administrators.

User Responsibility, General Courtesies and Conduct:

- Respect everyone's opinions. Even though you might not agree with someone, it doesn't mean they are wrong or deserve to be belittled. Remember that what works for you may not work for everyone else. Give everyone the same courtesy that you would expect in return.
- No profanity or explicit content. No posts that could be interpreted as threatening or harassment.
- The Facebook page and email list are to seek advice and support from your fellow members. However, the page administrators and the ACMC Board are not qualified to deal with serious issues like depression, suicide, or other serious medical conditions or situations. If you are involved in a situation like this, we recommend you contact a professional in your area, a trusted friend or family member, or call 911 (when the danger is immediate).
- If you see a post that violates these Standards and Guidelines or have any questions, please contact our Facebook page administrators whose names appear in the newsletter.

Disclaimer:

- ACMC Moderator has the right to remove a post if it does not meet the listed standards.
- Posts made by members do not necessarily reflect the views of the ACMC, and posts related

to you or your family's health should not be taken as medical advice.

- The ACMC reserves the right to terminate Facebook participation or Club membership for failure to comply with our email/Facebook page guidelines.

NEWSLETTER GUIDELINES

- Submissions to the newsletter must be in digital form (email or email Word attachment). Submissions via hard copy are accepted only upon approval.
- Late submissions are accepted at the discretion of the newsletter staff member who is compiling that month's newsletter.

Members and nonmembers may advertise in the newsletter at the following rates:

Members: Free listing in the ACMC Members Business Card: Free

Full Page: \$18.00

Non Members:

- Businesses who make donations to the American Canyon Moms Club, monetarily or a service, will receive a business card sized advertisement in the newsletter.

Disclaimer:

Articles printed in the newsletter do not necessarily reflect the views of the ACMC, and articles related to you or your family's health should not be taken as medical advice.

BOARD MEMBER SELECTION PREREQUISITES FOR POSITIONS

Members interested in filling a board position should have read and understood the Bylaws, including the responsibilities of that position as stated in the Bylaws, prior to volunteering.

Candidates for President and Vice-President must have been an active member for at least six months.

Positions may be shared by two or more individuals. If a board member is unable to perform her duties for a short period, she is responsible for finding someone to help her.

METHOD OF SELECTION

Each year, all board officer positions will be opened for selection. All members are eligible to apply for a board position, subject to the prerequisites stated in the section above. Current board members may re-apply for their position, but are not guaranteed the position. All positions will be announced in the newsletter for two months prior to the changeover and for one month in the event of a mid-term vacancy.

Members wishing to fill a position should volunteer confidentially to the President. Prior board members may re-apply.

A secret ballot vote will take place at the annual holiday party. The candidates with the simple majority of the votes wins the election. Members must be present to vote. Votes are to be tabulated by one outgoing board member and two club members who are not on the Board or seeking re-election.

Board Section - Board member nominations (when there are no volunteers) will be made at the

general meeting or via email. If no one volunteers, a “hat” will be passed at the general meeting for members to submit nominations. The top three nominees will be approached by the President.

Any board member who cannot complete her term of office should contact the President 30 days prior to vacating her position.

If a board position remains open, the current board members will decide how to handle the responsibilities of the position.

DUTIES OF THE BOARD MEMBERS

The Board consists of the elected Club Officers (President, Membership Vice President, Treasurer, and Secretary). The Social Chairperson is expected to attend the Board meetings.

Club Officers and the Social Chairperson are expected to attend Board and general meetings.

The term of office is thirteen months (January through the following January). The new Board assumes responsibilities at the January Board meeting.

The old and incoming Board will have a one month overlap in terms to facilitate the changeover. It is the responsibility of each board member to prepare their successor(s) during this changeover. It is recommended that each board member maintain a notebook or online file of procedures, ideas, accomplishments, and responsibilities. The notebook will be passed to future officers with any additional files and documentation. A few months after the changeover, outgoing board members and current board members should discuss any questions or open issues.

All Board members are expected to support Board decisions.

BOARD MEMBER JOB DESCRIPTIONS – OFFICERS

PRESIDENT

The President fosters growth of the Club and its members by facilitating communication, encouraging participation in Club activities, exploring new ideas and promoting the achievement of goals.

- Presides over Board meetings and general meetings, sets agenda for both meetings, asks Vice-President to chair meetings in her absence.
- Delegates to the Board
- Recruits members to fill open board positions.
- The President should not lead any committee activities, but can volunteer for committee activities at her discretion.
- Writes and submits “Letter from the ACMC President” for each newsletter.
- Mediates problems within the Club.
- Acts as second signatory for the bank account, reviews balance sheet each quarter.
- Oversees recruitment and vote tabulation for the next Board and is available as consultant to the next Board.

- Attends meeting with Treasurer and Social Chair every 6 months to determine the budget for the following 6 months.
- Monitors Club Finances in collaboration with the Treasurer.
- Communicates and maintains relationships with the press, local newspaper, local school district and the general public.
- Coordinates with the Secretary to update the Bylaws annually for the public website and members only sites.
- Reviews/edits the newsletter before it is sent out to the membership.

MEMBERSHIP VICE PRESIDENT

- The Membership Vice President oversees the introduction and orientation of new members to the Club and its resources.
- Attends all Board meetings and general meetings.
- Presides over Board and general meetings in case of President's absence.
- The Membership Vice President maintains the roster and information of the general membership.
- Provides prospective members membership information (e.g. email) and newsletter.
- Welcomes new members. Provides new members with a welcome letter / packet and asks new members if they need additional information about Bylaws, In-A-Pinch and other club activities.
- In coordination with the Web Coordinator, maintains the online application system.
- Submits mom's and children's birthdays and biographies of new members to the newsletter.
- When a new member joins, emails the President, Playgroup Coordinator, Newsletter Coordinator, and Web Coordinator with members' details for welcome email.
- Assists the Social Chair in planning new member socials.
- Should the President be unable to complete her term of office, either the Membership Vice President or the Service Project Vice President will be asked to complete the President's term. A new Vice President will be chosen by procedures outlined in the Change of Officers section to fill the void as needed. If both Vice Presidents decline, they may either share the position and divide the duties how they see fit, or a new President will be chosen by the procedures outlined in the Change of Officers section.

TREASURER

The Treasurer maintains an accurate record of income and expenses and is the primary custodian of the Club's funds.

- Receives, deposits, and records all funds in the Treasurer's File for the Club, issues receipts for cash.
- Oversees and records both online and offline dues collection. Informs the Membership Coordinator of checks received for payment of dues.

- Oversees and records any transfers to and from the Club bank account and the Club's online registration provider.
- Issues checks for approved expenses and reimbursements.
- Files and preserves all records, statements, and canceled checks.
- Issues and sends check(s) with a cover letter to the selected charity(ies) as approved by a) the Board, or b) the Club Members.
- Reports on account totals and significant income or expenses at all Board meetings; provides the Treasurer's Report for the newsletter.
- Gives a copy of the balance sheet to the President(s) each quarter; reports irregularities regarding Club monies as soon as possible.
- Conducts a meeting every six months with the President, Social Chairperson, and Service Project Chairperson to determine the budget for the following six months.
- Maintains the post office box by picking up mail and forwarding to appropriate board members.
- Monitors the Paypal account and any other online programs that benefit the Club.
- Maintains the Club's permanent Corporate Records that includes the Club's Articles of Organization, Statement of Information and Agent for Service of Process for the Secretary of State (California, IRS Tax Exempt Determination, IRS filings, State of California Franchise Tax Board Determination Letter, California Form 3500 Exemption Application.
- Completes the Biennial Reporting of the Club's Statement of Information for the Secretary of State, State of California.
- Monitors closely the Club's income and expenses to comply with IRS and California's Franchise Tax Board rulings about tax-exempt organizations.
- Files appropriate tax returns with the IRS and Franchise Tax Board, including but not limited to IRS Form 990.

SECRETARY

The Secretary records discussions at the Board meetings and submits general meeting minutes to the newsletter staff.

- Is responsible for recording attendance and recording minutes at Board and general meetings.
- Maintains and stores minutes from previous meetings. Submits minutes of general meetings to newsletter staff.
- Ensures Bylaws are up to date. Maintains the latest electronic copy.

SOCIAL CHAIRPERSON

The Social Chairperson, with head moms, generates ideas for and arranges events that give children and families social opportunities such as the field trips, Moms Night Out, holiday party, etc.

- Plans and oversees all children's social and family events. Announces the date and time of the event at general meetings, online and in the newsletter.
- Coordinates with the Treasurer to handle all monies and reimbursements related to each event.
- Books sites for events in advance.
- Recruits volunteers and forms committees to assist with all aspects of event: preparation, day-of needs and follow-up.
- Prepares advertising of each event for the newsletter, website, and email.

PLAYGROUP COORDINATOR

The Playgroup Coordinator oversees playgroup activities. The purpose of playgroups is to provide an organized social experience for children and their parents.

- Within a month of the member's join date, communicates the age-appropriate playgroup(s) for the new member's family.
- Communicates age-appropriate playgroup information to members expecting or welcoming a new child to their family.
- Calls or emails the individual Playgroup Head Mom of new member's details so they can contact the new member welcoming them to the playgroup.
- Organizes and sustains playgroups. Helps the group get started and settled by suggesting meeting times and/or place. Gives "How to Build a Successful Playgroup" (see appendix) to new playgroup rep.
- Keeps records of each playgroup by name, age of children, members, meeting times and Head Mom.
- Suggests that each group establish their own ground rules concerning discipline, reimbursement for broken toys, rules, etc.
- Provides reviews and updates playgroup information, as needed, for newsletter.
- Follows up with new members within three months to ensure playgroup satisfaction.
- Contacts the Playgroup Head Moms every three months to verify status of group, to assess any specific or general playgroup needs, and offer assistance as appropriate.
- Organizes an annual Playgroup Summit, which all Playgroup Head Moms are expected to attend to discuss and share playgroup ideas, concerns, successes and/or challenges.

IN-A-PINCH COORDINATOR

The In-A-Pinch (IAP) Coordinator organizes assistance for any Club member who needs help (family emergency, new baby, etc.).

- Distributes volunteer sign-up sheet at general meetings and solicits volunteers through email communications.
- Calls and/or emails members for volunteers when notified of emergency.

- When someone is expecting a baby, checks with her to see how we can help when the baby arrives (meals, babysitting, etc.). Arranges with volunteers to help the new mom.
- Notifies newsletter staff of expectant and new births.

NEWSLETTER STAFF

The newsletter staff compiles and prepares the monthly newsletter in time for the general meeting.

- Gathers submittals from other Board members and Club members, including advertisements, new member information, mom and kids' birth dates, etc.
- Coordinates writing, layout, proofreading, copying and collation of the newsletter.
- Prepares the calendar.
- Distributes newsletter pdf file to Club electronically and updates the main page of the website for the current month's link.

WEB COORDINATOR

The Web Coordinator maintains the Internet sites for the Club.

- Assists members with website questions.
- Monitors the Facebook page for inappropriate content.
- Forwards email inquiries to the appropriate board member.
- Makes updates to website content as needed.
- Notifies Treasurer of billing arrangements to service providers.
- Updates contact page as needed.
- Creates online polls/surveys as needed.
- Serves as point of contact with service provider.
- Informs Board and membership of website updates and new versions. \
- Creates and updates Club calendar event listings, both in the Events Module and the home page.
- Should include maintenance of group emails

PLAYGROUP HEAD MOM

The Playgroup Head Mom provides leadership to ensure that the group is meeting regularly and that the individual needs of the group are being met. Each playgroup decides upon a member of the playgroup to act as Playgroup Head Mom, typically serving a 3 to 12 month term. The Playgroup Head Mom term may be extended if the current representative is willing to continue in that role and another member of the playgroup does not express the desire to assume the responsibilities of the Playgroup Head Mom.

- Serves as a contact person between the Board and the playgroup to pass along or collect information.

- Emails new members to welcome them to the playgroup, emails playgroup announcing new members.
- Administers the calendar and email list for the playgroup.
- Keeps group members informed of meeting places.
- Notifies the Playgroup Coordinator of any changes in the group.

TERMINATION OF BOARD MEMBER OR COORDINATOR

A Board member may be asked to resign for one or more of the following reasons:

- Failure to follow through on position responsibilities.
- Inappropriate communication of confidential information.
- Pursuing actions that are in direct conflict with a Board decision.
- Not adhering to the By-laws.
- The termination of a Board member from their position will be handled by the executive committee. Every effort will be made to resolve the situation and a warning will be issued when appropriate.

APPENDIXES

IN-A-PINCH PROGRAM

The APMC In-A-Pinch (IAP) Program is designed to assist Club members during a family emergency or other major event. Typical IAP situations include the birth of a child, surgery for oneself or a family member, or bed-rest due to pregnancy. IAP volunteers most often provide evening meals, but other assistance, such as running errands or grocery shopping, can also be arranged.

Tips and information for the mom who finds herself "In-A-Pinch"

- If you are interested in receiving IAP meals, contact the IAP Coordinator and she will organize this for you.
- When you have your baby, contact the IAP Coordinator to let her know when you would like to begin having meals delivered. Many Moms find it helpful to receive several meals in a row during the first week, then tapering off to one or two meals during the following weeks.
- If you have some other kind of family emergency, you (or a friend) will need to contact the IAP Coordinator as soon as possible so she can recruit volunteers.
- The IAP Coordinator will contact your volunteers and arrange dates for each of them to deliver their meals. Each volunteer will contact you directly to get directions to your home and to arrange a time to bring you the meal.
- Be flexible; avoid rescheduling meals as much as possible. If you must reschedule, do so through the IAP Coordinator. She may call the IAP volunteer for you, or she may suggest that you arrange a new date directly with the volunteer.

- If there are additional family members staying with you to help out after the delivery, it is completely up to you whether or not to have meals delivered during that time. You can "postpone" your meals as long as you like.
- Don't forget to say thank you! Hand-written notes are nice.

Tips for the APMC Volunteer

- Please make sure you remember to deliver the meal you volunteered for.
- Make more than enough; it's nice to have leftovers for lunch!
- Deliver meals in containers that don't need to be returned. Ziploc containers and aluminum pans work well. If you do use dishes that you need back write your name on the container, make arrangements to pick them up yourself within a week so that the new mom doesn't have to store them or make an effort to return them to you.
- If you need to reschedule, contact the IAP Coordinator.

HOW TO HAVE A SUCCESSFUL PLAYGROUP

- The purpose of a playgroup is to provide an organized social experience for children and their parents, while keeping the group size manageable and orderly.

General

- Playgroups generally meet for 2 hours, once a week.
- Most playgroups rotate between member homes or local parks.
- The hosting parent provides a small, healthy snack for the children and child-safe environment.

Illness

- Most nursery schools and doctors recommend that if children are running temperatures of 100 degrees or more, they should be kept away from the playgroup until they have had a normal temperature for 24 hours.
- Children with sore throats, swollen glands, red or runny eyes, or sores or a rash on body or face should be kept away until cleared by a doctor.
- Children with diarrhea or vomiting should be kept away from the playgroup until they have been well for 24 hours. Diarrhea is one of the most contagious means of spreading bacterial infections.
- The group should discuss its policy on all possible contagious illnesses. Since incubation periods vary, parents should be very diligent about notifying the playgroup of very infectious illnesses as soon as the symptoms are diagnosed.
- Playgroups are intended to be opportunities for socializing within the club. Please bring only YOUR children to playgroup.

Caregivers as Playgroup Members

- Many parents who want their children to have the advantage of belonging to a small playgroup work full-time. However, they have caregivers who are able to participate.

- Your group should discuss whether the caregiver will take as active a role as the parents. Do you feel comfortable meeting at a home when the parent is not present? If the caregiver does take on a secondary role, how will this affect the playgroup's operation?
- Parents who wish to have their caregivers participate in a playgroup must discuss it carefully with him/her to make sure s/he is as committed to the group's concepts as the parent is. The caregiver should be aware of the group's philosophy in terms of structure, discipline, limits, and snacks. The caregiver must sign the clubs waiver of liability.

Keeping in Touch With the Playgroup Coordinator

- It is very important to always contact the Playgroup Coordinator to update her on new representatives, new times, new days, new members and any questions or concerns your group cannot resolve on its own.

American Canyon Moms CLUB BY-LAWS ACKNOWLEDGMENT

Drafted November, 2012 Revised May 2017

The Bylaws may be reviewed and amended annually with member approval.

For the protection of all Club members, parents must be responsible for the safety and behavior of their own children.

Photo Release

By submitting my application for membership to the American Canyon Moms Club, I give the American Canyon Moms Club permission to publish in print, electronic or video format, the uses of which may include but are not limited to videotapes, photographs, displays, brochures, Web sites, multi-media programs, or any other type of promotional medium, the likeness or image of my child and/or myself and family. I release all claims against APMC with respect to copyright ownership and publication including any claim for compensation related to use of the materials.

By submitting my application for membership to the American Canyon Moms Club, I hereby acknowledge that I have read, understood, and will adhere to the By-laws of the American Canyon Moms Club. I will be responsible for the safety and behavior of my family and guests at all Club functions. I hereby release and agree to hold harmless the American Canyon Moms Club, its members and the Board from any liability and responsibility for any loss or injury connected with our participation in Club activities, meetings and events.

Signature: _____ Date: _____